

Name of the supplier.....
Coordinates.....

date.....

Substance (s)(or product(s))
Corresponding purchasing reference (s)

For the attention of the Reach manager of your company,

Subject Reach : information about uses of and exposure to your substance in our plant (art 37.2)

Reach (EU regulation 1907/2006) requires the registrants to describe in their registration dossier the different uses of the substance in order to make them “identified uses” (art 10.(a) iii).

The downstream users, like for instance our company, may inform their suppliers about their uses in writing (art. 37.2.) .

By doing this the user requests the registrant to include his uses in the list of identified uses of the relevant registration dossier.

In doing this they shall provide sufficient information to allow the manufacturer or the importer who has supplied them the substance to prepare , if necessary (see art. 14.4), an exposure scenario in the chemical safety report (part of the registration dossier) for their uses.

Art 37.3 (second indent) also clearly states that for phase in substances this request should be done by the downstream user at least 12 month before the registration deadline , which means end of November 2009 for the substances manufactured or imported by the registrant in quantities reaching 1.000 tons a year .

This letter aims at communicating to the registrant (your company or your own supplier or even more upstream in our supply chain) a first set of relevant information about the uses in our plant of the substances/products your company delivers to our entity in quantities reaching 1 ton per year.

You will find enclosed a short description of the uses (and the corresponding categories of chapter R 12 of the ECHA guidance on information requirements and chemical safety assessment , information about the existence of available data about exposure in our plant and a brief description of the equipment or procedure in place in order to reduce the exposure (workers or environment) when applicable .

May we request you to send us a written message (e mail or postal letter.....) confirming that your company received the present letter from our entity?

If your company has no registration obligation in Reach for those substances, please note that Reach obliges you (art 37.2. second indent) to communicate our information up in your supply chain. May we ask you to contact without delay the relevant suppliers ?

May we also ask you tell us in writing if your company has registration obligation for that (those) substance (s) or if it is one of your suppliers that you transmitted them our data?

Can you also confirm us in writing that our uses will be integrated in the relevant registration dossier? If this is not the case , may we ask you to explain us why in the same letter?

If ever (see art 14.4. of Reach) the substance was to be identified by the registrant as hazardous (criteria of the directive 67 548 or of the EU GHS/CLP regulation 1272/2008 when applicable) or PBT /VPvB (annexe XIII of Reach), please could your company send us as soon as possible the draft exposure scenario and associated consideration of the exposure assessment , if any, for the relevant identified uses in order to enable us to make comments and possible improvements if necessary before the registration takes place. We anticipate this being possible at the beginning of 2010.

We are in regular relationship with our European federation (Eurofer). This might allow you thanks to our company to get the feedback from the whole European steel industry in one document, hence this will reduce considerably the communication work and avoid confusion.

All written answers must be sent to the signatory of this letter either by e mail (*e mail*) or by normal post at the address of the legal entity.

If you need more information , do not hesitate to please contact us using the following coordinates :(*.....name, e mail address and phone number of the relevant person of each entity*).

Your faithfully

Signature.....

First name..... last Name

Reach manager **or purchasing manager**

Legal entity.....

Postal address of the legal entity.....

